

Cec-6279
11/7/16

Government of Haryana
Department of Industries & Commerce
G.O. No.2/2/2016-4I-B II dated 2-6-2016

Sub:- Reasonability of rates for the finalization of procurement of Goods/Store, Works & Services.

Whereas sufficient provisions have been made in the existing Govt. Instructions with regards to standardization of 'Technical Specifications (TS)', 'Qualifying Requirement (QR)' & other General Terms & Conditions for the finalization of procurement, reasonability of rates have been inviting attention of the State Government from some time. One of the significant factors that eventually facilitates order placement is the reasonableness of the L-1. (Lowest offer price/Tenderer) price. That is, it is not only techno commercial suitability phase that a tender has to successfully pass but the tenderer, even after being L-1, has to be within the ambit of reasonability of price for getting the order. Although general guidelines have been provided for assessing the reasonability of rates by the High Powered Purchase Committee as provided under Para 2(v) of memo no. DS&D/Admin/EA-II/E/15/18/2013/12999-192 of dated 06-01-2015 but a need was being felt to make it more specific/realistic to ensure better reasonability of rates.

Having considered the relevant issue, the Govt. has decided that for assessing the reasonability of rate by the High Powered Purchase Committee, the concerned indenting Departments/Organizations will provide reasonability of rates for each item on the following parameters:-

- a. Reasonability of rates on the basis of tender response in general.
- b. Reasonability of rate based on patten of rates/quantities quoted to the rule out possibility of cartelization.
- c. Reasonability of rates on basis of (minimum 3 justifications as given below):
 - i. Last purchase rates (three years)
 - ii. Other State rates (three years)
 - iii. DGS&D rates
 - iv. Current market rates
 - v. Estimated price mentioned in the indent/tender.
- d. Reasonableness of rates depending upon quantity involved/terms of delivery/period of delivery/distress sale/distress/emergency purchase. These factors need to be analyzed for arriving at the price.

In this regard, the reasonability of rates for each item shall be provided by the indenting Department/Organization as per the Performa for Reasonableness of Rates as per Annexure-I enclosed with this order.

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The above instruction will replace the existing provisions as contained in Para 2(v) of memo no. DS&D/Admin/EA-II/E/15/18/2013/12999-192 of dated 06-01-2015 with regard to reasonability of rates.

The above instructions may be brought to the notice of all concerned.

Dt.27.05.2016

Sd/-
Principal Secretary to Government Haryana,
Industries & Commerce Department

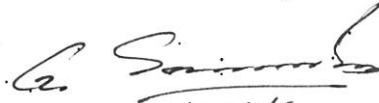
Endst. No.P&S/16/1134-1233

dt. 29/6/16

A copy of above alongwith enclosure is forwarded to the following for information & necessary action, please:-

1. All Head of Departments, MDU Rohtak;
2. All Deans & Directors, MDU Rohtak;
3. All Branch Officers, MDU Rohtak.


OSD (P&S)


11/7/16

CO

Government of Haryana
Department of Industries & Commerce
G.O. No. 2/2/2016-4I BII dated 2-6-2018

LD 3811
13/6/16
P.S. 924
13/6/16

Subject: Standard Marketable Measurement Units as part of specification in respect of stores like chemicals, medicines and any other such items to be procured at various levels.

Whereas sufficient provisions have been made in the existing Govt. Instructions with regards to standardization of 'Technical Specifications (TS)' and other General Terms & Conditions for the finalization of procurement, Standard Marketable Measurement Units as part of specification have been inviting attention of the State Government from some time. It entirely depends upon the assessment of the buyer Department/ Organization about total quantity to be purchased and packaging unit for each quantity of the purchase keeping in view their requirement. However, the Indenting Department/ Organization may also verify the Marketable Measurement Units of the Store from the adjoining States/ similar Departments/ Agencies who are the regular buyer of such Stores for meeting their needs which are similar to the Indenting Department. Adoption of such Standard Marketable Measurement Units for Stores will help in arriving at reasonability of rates of the Store in a precise manner.

Having considered the relevant issue, the Govt. has decided that while formulating the Indent, all the Departments/ Organisation(s) may examine the specifications/ packaging/ size etc for similar Store being adopted by DGS&D GOI, neighbouring States & other procurement Centralised/ State Agencies (except where standard specifications like ISI are followed) and if it suits their requirement, then adopt same specification which may be dully approved by the concerned Administrative Secretary. In case, the Indenting Departments/ Organisation(s) adopt such specifications, which are not adopted by DGS&D GOI, neighbouring States & other procurement centralised/ State Agencies, then it should be specifically mentioned in the Indent with detailed justification of such deviation and the same may be dully approved by the concerned Administrative Secretary. In case of Boards/ Corporations/ Federations etc, detailed justification for any such deviation should be made a part of the Agenda Note.

The above instructions are in further clarification to the existing Govt. Instructions Para 5- Technical Specification of Goods & Stores to be procured of G.O. No. 2/2/2010-4I-BII of dated 28.05.2010 & Para II of instruction issued vide memo no

Government of Haryana
Department of Industries & Commerce
G.O. No. 2/2/2016-4I BII dated _____

DS&D/Admin/EA-II/15/18/2013/12999-192 of dated 06.01.2015 in respect of Technical Specification.

The above instructions may be brought to the notice of all concerned.

Dated: 27.05.2016

Devender Singh
Principal Secretary to Government Haryana,
Industries & Commerce Department

Endst. No.2/2/2016-4I-B II

Dated, the 27-5-2016

A copy of the above is forwarded to the following for information and necessary action:-

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments, Govt. of Haryana.
3. All the MDs/ CEOs of Boards/ Corporations/ Federations in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All Deputy Commissioner in the State of Haryana.

Ram Singh
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

Endst. No.2/2/2016-4I B II

Dated, the 27-5-2016

A copy of the above is forwarded to the following for information and necessary action:-

1. Director, Supplies & Disposals, Haryana, Panchkula.
2. Principal Accountant General (Audit), Haryana, Sector-33, Chandigarh.

Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

PERFORMA FOR REASONABLENESS OF RATES

Name of the Department/ Board/ Corporation/ Federations:

Name of item/ work/ service:

Sr. No.	Parameter	Calculation/ justification
1	Is the tender response reasonable taken into consideration the number of manufacturers/suppliers of the item in the country? (In case of imported items - in the world)	YES/NO
2	Is cartelization of tender is suspected in general - on the basis of pattern of rates quoted, quantities quoted, any other observations or inputs from market sources?	YES/NO
3	<p>Reasonability of rates: (If rates of at least three below mentioned parameters matches/nearby to the current case rates with justification, then Rates may be Reasonable)</p> <p>(i) Last Purchase Rates (LPR) if made in the last 3 years of same specifications. If specifications are slightly different, then the rates should be worked out after adding/deducting the tentative cost of extra/less items involved.</p> <p>a. LPR available of dated _____ :</p> <p>b. Updated rates as on date after taking into consideration variation in Wholesale Price Index or any other relevant index of the major raw materials involved in the manufacturing of item/work/services :</p> <p>c. Updated rates as on date after taking into consideration of current Exchange Rates (if any) of the major raw material involved in the item _____ :</p> <p>(ii) Other States rates (preferably minimum adjoining States made within last three years).</p> <p>a. Other State (name) rates available of dated _____ :</p> <p>b. Updated rates as on date after taking into consideration variation in Wholesale Price Index or any other relevant index of the major raw materials involved in the manufacturing of item/work/services :</p> <p>c. Updated rates as on date after taking into consideration of current Exchange Rates (if any) of the major raw material involved in the item _____ :</p> <p>(iii) DGS&D-Govt. of India Rate Contract rates (If the item is on DGS&D GOI R/C)</p> <p>a. DGS&D rate available of dated _____ :</p> <p>b. Updated rates as on date after taking into consideration variation in Wholesale Price Index or any other relevant index of the major raw materials involved in the manufacturing of item/work/services :</p> <p>c. Updated rates as on date after taking into consideration of current Exchange Rates (if any) of the major raw material involved in the item _____ :</p> <p>(iv) Current market price (as per website of the company/firm; online shopping portal; current news paper rates or from any authenticated sources)</p> <p>(v) Estimated price mentioned in the indent/ tender</p>	
4	Reasonableness of rates depending upon quantity involved, terms of delivery, period of delivery, distress sale, distress/ emergency purchase. These factors needs to be analyzed for arriving at the price	
5	Departments/State Govt. agencies general assessment regarding reasonability of rates on the day	
6	Signature of the competent authority with designation	